

## **WITS for Private Pay and Self-Pay**

Providers may utilize the WITS system as their electronic health record (“EHR”) for private pay and self-pay clients receiving treatment for substance use disorders or co-occurring disorders only, per the WITS User Agreement.

Providers must have a signed Client Privacy Notice, Acknowledgment and Consent for Idaho Web Infrastructure for Treatment Services before entering protected health information into WITS. The Client Privacy Notice, Acknowledgment and Consent for Idaho Web Infrastructure for Treatment Services is located on the Private Pay/Self Pay tab.

User Guidance for private pay and self-pay clients are now located on the Private Pay/Self Pay tab of the WITS website.

Providers may attend training on WITS functionality for private pay and self-pay. Please check the training calendar for upcoming dates and times. Agency WITS Administrators are encouraged to attend training. Agency WITS Administrators will need to set-up rates to bill private insurers. Additional training will be provided in the new year for providers interested in using WITS for private and self-pay clients.